

## Accommodation Terms and Conditions

### Deposits

- The following deposits are payable at the point of booking:

Less than 4 weeks	<b>one night at B&amp;B rate</b>
More than 4 Weeks	<b>£100.00</b>
More than 12 Weeks	<b>£500.00</b>

### Cancellation/Early Departure Fees

- The following cancellation policy applies to all our accommodation bookings:

1 - 27 days =	<b>24 Hours Notice</b>
28 days - 12 Weeks =	<b>1 Weeks Notice</b>
12 Weeks Onwards =	<b>4 Weeks Notice</b>

All cancellations are subject to a minimum administrative charge of £10.00  
(Fees subject to total booking duration)

Charges are payable on arrival and in advance, invoice facilities are available for local companies.

For daily and weekly accommodation rates please contact a member of our Reception team on:

Tel: 01483 532555

Fax: 01483 537161

Email: [accom@guildfordymca.org.uk](mailto:accom@guildfordymca.org.uk)